



Date: \_\_\_\_\_

To: \_\_\_\_\_

Company: \_\_\_\_\_

Fax: \_\_\_\_\_

Number of pages: \_\_\_\_\_

From: \_\_\_\_\_

Regional Underwriting Manager  
Guarantee Company of North America USA

RE: \_\_\_\_\_

The above referenced company has applied to The Guarantee Company of North America USA for surety credit. Routinely, we make inquiries of owners and other contractors to determine the manner in which prior jobs were performed. Your name has been given to us as a performance reference. We would appreciate your prompt response to the following questions. Please respond by email at \_\_\_\_\_ or fax at \_\_\_\_\_. We will maintain this information in the strictest confidence. You may also call me at \_\_\_\_\_ to discuss.

Thank you for your assistance.

1. How long have you known the captioned contractor? \_\_\_\_\_
2. How satisfied were you with their performance on this project?  
Very Satisfied\_\_\_\_ Satisfied\_\_\_\_ Unsatisfied\_\_\_\_ Extremely Unsatisfied\_\_\_\_
3. How was their coordination with other contractors on the project?  
Very Good\_\_\_\_ Good\_\_\_\_ Not Good at all\_\_\_\_
4. Were there problems encountered? Yes\_\_\_\_ No\_\_\_\_ If yes, were they resolved to your satisfaction?  
Yes\_\_\_\_ No\_\_\_\_ If no, please explain \_\_\_\_\_  
\_\_\_\_\_
5. Would you consider this contractor favorably for future contracts? Yes\_\_\_\_ No\_\_\_\_

Completed by: \_\_\_\_\_

Date: \_\_\_\_\_

Title: \_\_\_\_\_