



Date: _____

To: _____

Company: _____

Fax: _____

Number of pages: _____

From: _____

Regional Underwriting Manager
Guarantee Company of North America USA

RE: _____

The above referenced company has applied to The Guarantee Company of North America USA for surety credit. Routinely, we make inquiries of subcontractors and suppliers to determine the manner in which their accounts are paid. You have been listed as a major trade reference. We would appreciate your prompt response to the following questions. Please respond by email at _____ or fax at _____. We will maintain this information in the strictest confidence. You may also call me at _____ to discuss. Thank you for your assistance.

1. How long have you been selling to this account? _____
2. Will you continue to sell them? _____
3. What is the most recent high credit balance? _____
3. What is the current balance? _____
4. What are your terms for this account? _____
5. Are payments made in a timely fashion? _____ Prompt _____ Slow _____ 30 _____ 60 _____ 90
Other _____
6. Any other comments concerning the creditworthiness of the account? _____

Completed by: _____ Date: _____

Title: _____